

12 October 2021

The Public Investment Corporation (PIC) invests funds on behalf of public sector entities including the Government Employees Pension Fund. The organisation is the largest investment manager in the country and the continent. Applications are invited from dynamic individuals for the following challenging position:

Ethics Specialist (x2)

Job Grade: * D1-D5

(Ref No: ETS001/ ETS002)

Salary: All-inclusive remuneration package negotiable

Centre: Public Investment Corporation, Pretoria

Requirements:

- Grade 12/Matric
- Bachelor's degree in Commerce/Law,Corporate Governance/ Risk Management and Compliance or equivalent
- Ethics Officer Certification Programme (EOCP) Accredited
- Over 5 years relevant experience in Ethics and Compliance Management within the financial services industry or related
- Knowledge and understanding of legislative requirements related to the PIC

Duties:

- Implement and monitor ethics risks, and opportunity assessments for the PIC
- Contribute to the development of the overall ethics policy, strategy and management plan and ensure alignment with codes of ethics and/or conduct within the PIC
- Ensure adherence to ethics standards and compliance with relevant regulations and guidelines
- Facilitate the implementation of the ethics communication strategy
- Provide advisory and safe reporting on ('speak – up' or whistle blowing) facilities
- Drive ethical culture in collaboration with HR, Risk, and other inter-related departments
- Ensure the development and maintenance of systems and procedures required for effective handling of allegations related to ethics
- Ensure prompt investigations pursuant to complaints and allegations of ethical misconduct.
- Ensure the implementation and monitoring of consequence management of ethics related cases
- Design and implement ongoing learning and awareness programmes on the Code of Ethics and ethics related Policies
- Provide regular reports and updates to various stakeholders

Competencies and Skills:

- Ability to multi-task and prioritise
- Excellent communication skills
- Excellent report writing skills
- Problem solving skills
- Strong organizational and project management skills
- Ability to build and maintain relationships with peers and management

With the PIC having topped the R2 trillion marks in assets under management and in the process of entering the global investment market, it is the best asset manager any serious professional would want to be associated with. It is also one of the better places from which one can serve South Africa.

Closing Date: 19 October 2021

PIC is an equal opportunities employer and as such appointments will be in line with the PIC Employment Equity plan.

Please email a copy of your comprehensive CV to Recruitment5@pic.gov.za

*** Grade range is from D1 – D5 commensurate with applicable minimum requirements**