



PUBLIC INVESTMENT
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Est. 1911

PIC004/2020: REQUEST FOR PROPOSAL TO APPOINT A SUITABLY QUALIFIED BIDDER FOR THE PROVISION, IMPLEMENTATION AND MAINTENANCE OF INFORMATION SECURITY MANAGEMENT SYSTEMS (ISO/IEC 27001-27002:2013) FOR A PERIOD OF THREE (3) YEARS WITH THE OPTION TO EXTEND FOR ANOTHER TWO (2) YEARS

Committed to serving our clients

AGENDA

- WELCOME
- ATTENDANCE REGISTER
- BACKGROUND AND EVALUATION CRITERIA
- SCOPE OF SERVICE

BACKGROUND AND EVALUATION CRITERIA

- RFP was advertised on:
 - 26 July 2020 in Sunday Times
 - 27 July 2020 PIC Website: www.pic.gov.za. Closing date is 26 August 2020.
 - To be submitted electronically to tenders@pic.gov.za. Bidders can respond via email size: up to 10mb), one drive (Dependant on bidder) or WeTransfer (up to 2GB). In all instances bidders must use tender reference number and send to tenders@pic.gov.za
 - Deadline for submission of questions is 17 August 2020(tenders@pic.gov.za)
- Questions and answers will be emailed to all attendees weekly from 05/08-20/08/20
- Validity Period: 180 days

EVALUATION CRITERIA

PHASE 1: Minimum Evaluation Criteria If the bidder does not meet the minimum requirements, then the bidder will be disqualified immediately.

Minimum requirement
The service provider must be ISO/IEC 27001:2013 accredited ISO 27001 lead implementor and ISO 27001 lead auditor.
The bidder must be based in South Africa with a minimum of 8 (eight) years of experience in implementing and supporting ISMS according to ISO/IEC 27001 (the end or expiry of such experience/project should not be more than 3 (three) years from the bid submission date);
The bidder must provide a list of references where they have implemented (ISO/IEC 27001/2:2013).

BACKGROUND AND EVALUATION CRITERIA (continue)

PHASE 2: Admin Evaluation Criteria

- ***The bidder will proceed to the next stage when they comply with the following requirements:***
 - Submission of:
 - A valid and original Tax Clearance Certificate/Valid Tax Pin Number.
 - *BBBEE status level certificate –Accredited by SANAS (If no BEE certificate is submitted/or BEE certificate submitted is not valid, no points will be allocated for BEE).
 - *EME's and QSE's –sworn Affidavit
 - *Signed and completed declaration of interest document
 - *Signed and completed SBD 1 – Invitation to Bid document
 - *Signed and completed Company Information document
 - *Latest audited Financial statements within the last two years
 - *Completed and signed Company Information document and submission of all the required documentation as stipulated in the company profile document
 - Acceptance of the conditions as stipulated in the bid document
 - Submission of all attached as per the bid evaluation criteria, the bid document and a separate pricing proposal

EVALUATION CRITERIA (continue)

Evaluation Criteria (continue)

- The CSD (Central Supplier Database) is a single source of all supplier information for all spheres of government and all suppliers engaging with the PIC should be registered on the CSD. Kindly enclose your CSD registration number
- Bid Documents (1 x Technical and Administrative proposal and 1 x Fee proposal to be submitted as separate documents) to be submitted **electronically** to tenders@pic.gov.za quoted reference number PIC004/2020
- All the documents must be in PDF format and be clearly indexed
- All information stipulated in paragraph 13 under minimum and administrative requirements must be submitted by all parties involved in the Joint Ventures/Consortiums, including ownership and executive management information.
- A percentage breakdown of the work allocation between the parties must be clearly indicated.
- A formal signed agreement indicating the leading company as well as the other company roles and responsibilities must be submitted.

BACKGROUND AND EVALUATION CRITERIA (continue)

Evaluation Criteria (continue)

Phase 2 :Functional – Minimum score 80% (par 14) for detailed criteria

CRITERIA	WEIGHTING
Compliance to the ISMS (ISO/IEC 27001/2:2013) Implementation scope	45
Project Management	15
Company Experience (References)	40
TOTAL	100

BACKGROUND AND EVALUATION CRITERIA (continue)

Evaluation Criteria (continue)

➤ **Phase 4 : Price (80) and BEE (20)**

Price:

- When completing the Pricing Bidder must take note of the following:
- All pricing (including services, resources, hourly rates charged etc.) to be quoted in South African Rand including VAT.

Bidders to incorporate pricing assumptions which will include:

- Forex;
- Price fluctuations.
- Pricing must be submitted as per par.15 of the RFP document

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IN-SCOPE: ISMS

➤ The establishment and implementation of ISMS will follow a phased approach:

- ISMS Gap analysis for the entire PIC
- Define a roadmap
- Implement ISMS on the external-facing infrastructure
- Define the scope and implementation plan for the next phases.
- Implement ISMS for the next phases

➤ ISMS deliverables

The tasks listed below highlight the services, expected to be delivered by the service provider. The required deliverables indicated below are not an exhaustive list.

- **Plan**
 - Define information security management systems, ISMS controls gap assessment plan, in order to assess and evaluate the controls to be implemented following the latest ISO 27001/2.
 - Define a roadmap for the implementation of latest ISO/IEC 27001/2 within the timelines. The roadmap must be based on the outcome that transpired from the gap assessment.
 - Define the scope and boundaries of the ISMS for the next phases.
 - Prepare a project plan which indicates the tasks of documentation to implement of ISMS.
 - Define the project roles and responsibilities for implementing the latest ISO/IEC 27001/2.
 - Provide information security systems communication plan.
- Obtain inventory for the defined scope, i.e. all external-facing infrastructure.

IN-SCOPE: ISMS (continue)

- Project management documentation to track and monitor the scope, milestones, time, deliverables, and resources for the implementation of the latest ISO/IEC 27001/2 (i.e. project plan, project charter, statement of work).
- Estimate and plan the processes needed to meet information security requirements with the provision of the ISMS deliverables being reviewed and approved by relevant PIC stakeholders.
- Project management, deliverables delivered on time and budget.
- **Do**
 - Perform the ISMS gap assessment.
 - Implement ISMS on the defined scope i.e. external-facing infrastructure.
 - Develop ISMS Manual.
 - Develop Statement of Applicability.
 - Assess and formulate risk assessment and risk treatment methodology.
 - Assess and formulate the risk treatment plan.
 - Assess and develop security operating procedures.
 - Assess and improve security policies, standards, and procedures based on business risks and latest ISO 27001/2.
 - Assess and improve business continuity procedures.
 - Document security-related requirements and recommendations based on the latest ISO:27001/2.

IN-SCOPE: ISMS (continue)

- Provide processes PIC needs to follow to meet its ISO27001 implementation objective.
- Define a systematic risk assessment approach.
- Document the controls to mitigate the identified risks as indicated in Annexure A.
- Provide training to the relevant PIC staff.
- Project documentation handover.
- Provide processes PIC needs to follow to meet its ISO27001 implementation objective.
- Define a systematic risk assessment approach.
- Document the controls to mitigate the identified risks as indicated in Annexure A.
- Provide training to the relevant PIC staff.
- Project documentation handover.

IN-SCOPE: ISMS (continue)

▪ Check

Document monitoring, measurement, analysis, evaluation, internal audit, and management review of the implemented information security program.

- Document Information security metrics.
- Define ISMS internal audit and review requirements, including audit schedule.
- Prepare the working documents.
- Review of information security management system, ISMS controls.

▪ Act

Document corrective actions and continual improvements for the adequacy and effectiveness of information security.

- Post the implementation of ISMS continuous review and monitoring are expected:
- Establish and implement a performance measurement program.
- Monitor and maintain implemented ISMS controls based on the ISO; 27001/2 requirements.
- Review and measure the effectiveness of ISMS.
- Communicate actions and improvements.
- Continual improvement plan(s).