

PIC 011/2016: APPOINTMENT OF A SUITABLY QUALIFIED SERVICE PROVIDER TO DESIGN, IMPLEMENT AND PROVIDE MAINTENANCE AND SUPPORT OF A LEGAL SYSTEM/SOLUTION FOR A PERIOD OF 3 (THREE) YEARS

The Public Investment Corporation SOC Limited ("PIC") is a registered financial services provider ("FSP") and a public entity wholly owned by the South African Government whose objective is to invest funds on behalf of public sector entities, *inter alia*, pension funds, social security and guardian funds.

The PIC seeks a solution to assist its Legal Counsel, Governance and Compliance ("LCGC") division to manage the legal functions and processes of the business efficiently. The PIC accordingly invites bidders to submit proposals for a legal system which should at least have the following capabilities –

1. Contract Management

- Identification of contract terms.
- Central repository for legal contracts.
- Multiple users to work on same document.
- Reminders and alerts on milestones.
- Reporting and dashboard.

2. Matter Management

- Allocation of new matters/assignment to internal legal resources.
- Legal case/matter management to capture any arising cases.
- Track and report time and expenses.
- Manage according to area of law.
- Reporting and dashboard.

A Briefing Session will be held on **24 January 2017** from 11h00 to 12h00 at PIC Building, Block C, Riverwalk Office Park, 41 Matroosberg Road (CNR Garsfontein & Matroosberg Road), Ashlea Gardens Extension 6, Menlo Park, Pretoria.

A soft copy of the tender documents can be requested at email address **tenders@pic.gov.za**. Hard copies of the tender document are also available for collection from **16 January 2017** at the following address: Public Investment Corporation (PIC), Block C, Riverwalk Office Park, 41 Matroosberg Road (cnr Garsfontein & Matroosberg Road), Ashlea Gardens, Extension 6, Menlo Park, Pretoria, 0001.

Closing date for submission: 14 February 2017.

Enquiries: tenders@pic.gov.za