



## TENDER NO: PIC002/2016

# APPOINTMENT OF A QUALIFIED AND EXPERIENCED SERVICE PROVIDER TO PROVIDE THE PUBLIC INVESTMENT CORPORATION (PIC) WITH AN INTEGRATED ANNUAL REPORT FOR A PERIOD OF THREE YEARS

A soft copy will be available from **29 February 2016** at the following email address: [tenders@pic.gov.za](mailto:tenders@pic.gov.za). Bid documentation will be available (subject to proof of non-refundable R 500.00) in hard copy for collection from **29 February 2016** at the following address: Public Investment Corporation, Block C, Riverwalk Office Park, 41 Matroosberg Road, Ashlea Gardens, Menlo Park.

**The closing date for this bid is 30 March 2016 at 11:00 am.**

**SCOPE OF WORK:** The service provider will be responsible for editing, proofing and managing the overall design, print and delivery process of the PIC Integrated Annual Report until it is published in September of each year.

### Essential Criteria

- Must have excellent editing and proofreading skills, with a comprehensive understanding of graphic design and printing and publication processes.
- Must be willing to work with a very diverse team and be able to work under pressure.
- Preference will be given to bidders with a BEE Level between 1 up to Level 4 and Black Ownership of at least 51%.

**Payments for hard and soft copies must be paid into the PIC account below prior to issuing of documents: Bank: Standard Bank, Branch: Arcadia, Branch Code 01 08 45, and Account Name: PIC, Account Number: 011259353.**

**Proof of payment must be shown during collection of a hard copy or emailed to [tenders@pic.gov.za](mailto:tenders@pic.gov.za) for a request for a soft copy. The name of the bidding company must be used as reference number during payment.**

24 Feb 2016