

9 January 2019

The Public Investment Corporation (PIC) invests funds on behalf of public sector entities including the Government Employees Pension Fund. The organisation is the largest investment manager in the country and the continent. Applications are invited from dynamic individuals for the following challenging position:

Position: Business Analyst

Job Grade: * D3 – D5

(Ref: BO3)

Salary: All-inclusive remuneration package negotiable

Centre: Public Investment Corporation, Pretoria

Requirements:

- Bachelor's Degree in Commerce / Computer Science or Management Information Systems
- Minimum 7 years Business Analysis experience, at least 3 must be in financial services
- Relevant Business Analysis qualification is essential
- Experience with Agile Scrum and Waterfall methodologies
- Experience in analyzing and documenting complex business processes
- Experience in finance or asset management industry

Duties:

- Understand business processes, conduct workshops and document current processes and design the future state of Business Process;
- Can identify requirements to ensure end-to-end service performance from key stakeholder perspective;
- Articulate internal business requirements that end users may not be able to articulate, in support of the organisation's objectives;
- Recognise implications of business strategy changes and engage project stakeholders in the development lifecycle;
- Conduct process mapping in line with defined methodology;

- Prepare of the Project Impact Assessment;
- Map core business processes, identify and document the key applications that the business processes depend upon
- Administer and record project scoping sessions;
- Facilitate the study of problems and needs to determine how the business system and information technology can best solve the problems and accomplish improvements in the business;
- Can guide solution options to minimize investment divergence from target architecture;
- Creates opportunities for re-usable services in the organization;
- Maintain the following project documents: BRD, design, functional requirements, RACI Matrix, Rollout plans, Training Plans, Test Plans;
- Identify process improvement or process re-engineering;
- Ability to conduct a Root Cause Analysis, and perform accurate documentation thereafter.
- Review third party vendor solutions to fit-for-purpose;
- Conduct user acceptance testing on basis of requirements;
- Maintain service, quality and desired outputs within a specific functional process through ensuring compliance to tactical policies, procedures and standards; and
- Share and transfer product, process and systems knowledge to business unit.

Competencies and skills:

- Excellent communication skills, both verbal and written
- Be able to work across multiple projects
- Good interpersonal skills
- Good analytical skills
- Have assertive nature
- Be customer service oriented
- Be able to handle excessive pressure
- Be willing to adapt to change when required
- Be able operate with little supervision
- Be deadline driven

With the PIC having topped the R1 trillion marks in assets under management and in the process of entering the global investment market, it is the best asset manager any serious professional would want to be associated with. It is also one of the better places from which one can serve South Africa.

Closing Date: 25 January 2019

PIC is an equal opportunities employer.

Please email a copy of your comprehensive CV to Recruitment1@pic.gov.za

*** Grade range is from D3 – D5 commensurate with applicable minimum requirements**